## FALLBROOK UNION HIGH SCHOOL DISTRICT

# **Board of Trustees Meeting**

June 12, 2017

The Board of Trustees of the Fallbrook Union High School District met in Regular Session on Monday, June 12, 2017 in the Library at Fallbrook High School, 2400 South Stage Coach Lane, Fallbrook, California.

CALL TO ORDER

The regular Meeting was called to order by Ms. Sharon

Koehler at 5:30 p.m.

ADJOURN TO CLOSED SESSION The Board adjourned Closed Session at 5:30 p.m. to

classroom 227 at Fallbrook High School.

CLOSED SESSION AGENDA A. Re: Conference with Labor Negotiator (Government Code

Section 5957.6)

B. Re: Conference with Legal Counsel – Pending Litigation

(Government Code Section 54956.9)

C. Re: Public employee Discipline/Dismissal/Release

(Government Code Section 54957&) – Employee #300-105

CALL TO ORDER: OPEN SESSION Ms. Koehler called the regular meeting to order at 6:30

p.m.

Flag Salute Mr. Goodlake, Vice President of the Board of Trustees, led the Pledge of

Allegiance.

Roll Call <u>Trustees</u>

Sharon Koehler, President-Present

Richard Goodlake, Vice President-Present

Sherriy Ludwig, Clerk-Present Camp Pendleton Representative

Lee De Meo-Present Carl B. Redding-Absent

James O'Donnell-Present

Superintendent

Hugo A. Pedroza, Ph.D.-Present

REPORT FORM CLOSED SESSION

A. Re: Conference with Labor Negotiator (Government Code Section 5957.6) - No action taken.

- B. Re: Conference with Legal Counsel (Government Code Section 54956.9) No action taken.
- C. Re: Public employee Discipline/Dismissal/Release (Government Code Section 54957&) Employee #300-105 No action taken.
- D. Re: Student Expulsion: 04F-1617-Action will be taken later in the agenda regarding this item.

ADOPT AGENDA

On a motion by Mr. O'Donnell, with a second by Mr. Goodlake, the Board adopted the Agenda for the regular meeting of June 12, 2017 with the revision that Agenda Item #14 be tabled.

De Meo: Aye Goodlake: Aye Koehler: Aye

Ludwig: Aye O'Donnell: Aye CARRIED UNANIMOUSLY

**PRESENTATIONS** 

Mr. Matt Eaton introduced some of the members of the Robotics Competition Team. He shared a video of the robotics competition and had the students share their experiences for both the competition and the class. Students definitely enjoy the class and are looking forward to learning more about Robotics and competing in future events.

Dr. Stephanie Osowski described the new technology pilot program for the 2017-2018 school year. Six teachers will be participating and working on this pilot program. The program will consist of basic operations, word processing, spreadsheets, multimedia/presentations, research, collaboration/communication, and digital citizenship.

Mrs. Melissa Marovich, Director of Student Services and Special Education, talked about our new Cybersecurity course. She shared how this job market is exploding and the market is growing. This new course will provide a good foundation for our students. "We are trying to prepare our students to be hired right out of high school if that is the career path they choose." Mrs. Marovich also introduced Mr. Andrew Tippin, our new Cybersecurity instructor.

Ms. Koehler called a 3 minute recess at 7:14 p.m. to allow Board members and Superintendent to meet regarding a closed session item. Meeting was reconvened at 7:17 p.m.

Report:

Closed Session Item:

C. Re: Public employee Discipline/Dismissal/Release (Government Code Section 54957&) Employee #300-105-

Originally recorded as No Action Taken was changed to a unanimous vote to approve the agreement with Employee #300-105

## **PUBLIC HEARINGS**

# A. Local Control and Accountability Plan (LCAP):

Ms. Koehler called the Public Hearing for review of the District's Local Control and Accountability Plan (LCAP) to order at 7:18 p.m. Let the record show that no public comments were received. Ms. Koehler closed the Public Hearing at 7:19 p.m.

# B. District's Fiscal Year 2017-2018 Budget:

Note: Incorrect year was noted in the agenda.

Ms. Koehler called the Public Hearing for the review of the District's Proposed Fiscal year 2017-2018 Budget to order at 7:19 p.m. Let the record show that no public comments were received. Ms. Koehler closed the Public Hearing at 7:20 p.m.

# COMMUNICATION AND REPORTS

## A. Camp Pendleton Representative: No report.

## **B. Board Members:**

Mr. O'Donnell – No report.

Mr. De Meo – No report.

Ms. Ludwig – Expressed how graduation was one of the best evenings. She was also very appreciative of the personal assistance received.

Mr. Goodlake – Shared he was very happy to have attended three wonderful graduations. Was very happy to see the graduating Seniors wearing their JROTC stoles.

Ms. Koehler – Concurred with Mr. Goodlake on the graduations and how they were definitely the high point of the year. Appreciated seeing all the student participation. Kudos to John and Larry for their great leadership.

C. Report from Principals: Mr. Hayek thanked the Board for their support and encouragement. He expressed how proud he was of all his students. There were 35 graduating seniors at Oasis HS and 55 at Ivy HS. He was proud of the graduating JROTC student that led the flag salute. It was great to be able to keep many traditions. He also reported that there were 65 Ivy students attending summer school.

Mr. Boone shared it was a good end of the year. Graduation had a nice touch with the new stage. He was happy to report there were no senior pranks. He also reported FHS is in the middle of getting things prepared for online registration. The goal is to try and get the parents more involved with the online process. About 400 students are attending summer school at FHS.

**E. Reports from Superintendent:** Dr. Pedroza echoed the previous comments and congratulated both Principals on three great graduations. Our students are definitely going to bigger and better experiences. He asked Dr. Iniguez to speak briefly about the plans for the coming year.

Dr. Iniguez shared that we continue to move forward with the integration of technology; continuing to learn the new standards; instructional focus; continued work with the small school format. He also shared we are currently in the very initial steps to bring the International Baccalaureate (IB) Program. This is normally a 2 year program and we are looking at perhaps having here by the 2019-2020 school year as more and more colleges are looking more favorably at students that are in this program.

ITEMS FROM THE FLOOR

Mr. Doug Sehnert invited everyone to the San Diego County Fair. He reviewed the schedule and invited everyone to come out and support our FFA students. He shared we have close to 70 students participating at the fair just from FHS.

Ms. Nora Maier also spoke and invited everyone to come out to the fair and support our students. She also shared how incredibly impressed she is with our instructors and all our students that are their competing and representing us so well.

Ms. Ana Maynard addressed the Board regarding the music program. She asked that the Board please reconsider giving Mr. Torres a fulltime job. He has announced he is leaving. Our music program is very important to our music students. She feels it will be difficult to replace him.

#### **ACTION ITEMS:**

APPROVAL OF MINUTES (1)

On a motion by Ms. Koehler, with a second by Mr. O'Donnell, the Board approved the minutes of the May 8, 2017 regular meeting with the amendment to show that Gabrielle was present.

De Meo: Aye Goodlake: Aye Koehler: Aye

Ludwig: Aye O'Donnell: Aye CARRIED UNANIMOUSLY

Revision of Job Description for Secretary I/Registrar (A2)

This informational item to review the updates made to Secretary/Registrar job description. With the changes to the house system these revisions were needed to more accurately reflect the duties and responsibilities of the position. The specific changes of duties being removed are: takes notes at meetings; office manager; assists with master schedule; and evaluates transcripts. This item will return on the next board agenda for approval.

Recommendation to Select HED Architects for Construction Relating to Bond Measure AA (A3) On a motion by Mr. O'Donnell, with a second by Ms. Ludwig the Board approved the recommendation to select and contract with HED Architects Construction to carry out the bond Measure AA mandates as presented.

Bob and Tina, with EH&A presented the process and timeline followed for the architectural firms to submit presentations to be selected as the architects for the construction related to the Bond Measure AA. From the process Harley Ellis Devereaux (HED) were selected. They introduced Tom and Janet, representatives from HED, that attended the meeting.

De Meo: Aye

Goodlake: Aye

Koehler: Aye

Ludwig: Aye

O'Donnell: Aye

**CARRIED UNANIMOUSLY** 

Declaration of Need for Fully Qualified Educators (A4)

On a motion by Ms. Ludwig, with a second by Mr. O'Donnell the Board approved the Declaration of Need for Fully Qualified Educators for the 2017-2018 school year as presented.

Dr. Pedroza explained this is our annual commitment to hiring qualified staff.

De Meo: Aye

Goodlake: Aye

Koehler: Aye

Ludwig: Aye

O'Donnell: Aye

**CARRIED UNANIMOUSLY** 

Food Service Manager Position and Job Description (A5)

Dr. Pedroza informed the Board that this item should be an information item and not action as noted in the agenda. This new position will be the support needed to allow us to improve our operation. The next level manager will run the kitchen but will also shadow and learn the Director of Food Service's position. Dr. Pedroza also explained that the Food Services Department is self-sufficient and generating their own money which has

increased as sales have gone up with all the new items on the lunch menu. This will be brought back on the next Board agenda for action.

Food Service Assistant I Positon (A6)

On a motion by Mr. Goodlake, with a second by Mr. O'Donnell the Board approved the increase in hours to 2 Food Service Assistant I positions and the addition of 1 Food Service I position effective July 1, 2017 as presented.

Dr. Pedroza explained the increasing of hours provides better service for our students. And the additional time and position further completes the new and improved Food Service Department.

De Meo: Aye

Goodlake: Aye

Koehler: Aye

Ludwig: Aye

O'Donnell: Aye

**CARRIED UNANIMOUSLY** 

Variable Term CCSD-English Waiver (A7)

On a motion by Ms. Ludwig, with a second by Mr. O'Donnell, the Board approved the Variable Term CCSD-English Learner Waiver for the following teachers: Matthew Eaton, Brian Richardson, Andrew Tippin, and William Wade as presented.

Dr. Pedroza explained that by law all teachers must be EL Certified. When some staff are not this waiver must be done with the knowledge that all teachers will continue to work on their certification.

De Meo: Ave

Goodlake: Aye

Koehler: Ave

Ludwig: Aye **CARRIED UNANIMOUSLY** 

O'Donnell: Aye

Two-year Experience Waiver for Preliminary Administrative Credential (A8)

On a motion by Mr. De Meo, with a second by Mr. Goodlake, the Board approved the Two-Year Experience Waiver for Anthony Morrow to apply for the Preliminary Administrative Credential as presented.

Dr. Pedroza explained that in order for someone to apply for this waiver the employee must be given a position. The waiver is needed to continue the process in hiring Mr. Morrow.

De Meo: Aye

Goodlake: Aye

Koehler: Aye

Ludwig: Aye

O'Donnell: Aye

**CARRIED UNANIMOUSLY** 

Local Control and Accountability

Dr. Iniguez provided a PowerPoint presentation on the proposed

Plan (LCAP) 2017-2018 (B9)

LCAP for the 2017-2018 school year. Dr. Iniguez provided an update on our 3 goals and a recap why we need them, where we are, and what we need to continue doing. This item will be brought back at the next Board meeting for action.

Dual Enrollment Contract with Palomar College (B10)

On a motion by Mr. O'Donnell, with a second by Ms. Ludwig, the Board approved the Dual Enrollment Contract with Palomar College as presented.

Dr. Iniguez explained this agreement will allow our students to enroll in college courses and receive both high school and college credit. We are hoping to increase these courses to provide better options for our students.

De Meo: Aye

Goodlake: Aye

Koehler: Aye

Ludwig: Aye

O'Donnell: Aye

**CARRIED UNANIMOUSLY** 

Contract with San Diego State University (SDSU) for Exit Code Professional Development (B11)

On a motion by Mr. Goodlake, with a second by Mr. O'Donnell the Board approved the contract with SDSU to continue our collaboration to provide a variety of support services related to our curriculum and instruction for professional development for the 2017-2018 school year as presented.

Dr. Iniguez explained this contract will assist us in improving our input of student information.

De Meo: Aye

Goodlake: Aye

Koehler: Aye

Ludwig: Ave CARRIED UNANIMOUSLY

O'Donnell: Aye

Contract with UC Berkeley for Master Schedule and A-G Professional Development (B12)

On a motion by Mr. De Meo, with a second by Mr. O'Donnell the Board approved the contract with UC Berkeley for master schedule and A-G consultant services for the 2017-2018 school year as presented.

Dr. Iniguez explained we are in need of guidance in this area. We need to train our new Administrator and we also need guidance to maximize our A-G courses.

De Meo: Aye

Goodlake: Aye

Koehler: Aye

Ludwig: Aye

O'Donnell: Aye

**CARRIED UNANIMOUSLY** 

Single Plan for Fallbrook and Ivy

On a motion by Mr. O'Donnell, with a second by Ms. Ludwig

High School (B13)

the Board approved the Single Plan for Student Achievement (SPSA) for Fallbrook and Ivy High Schools as presented.

Dr. Iniguez explained the SPSA is for our schools that receive Title 1 funds. We only have two schools that receive Title 1 monies. This is an annual requirement.

De Meo: Aye

Goodlake: Aye

Koehler: Aye

Ludwig: Aye

O'Donnell: Aye

**CARRIED UNANIMOUSLY** 

Expulsion #04F-1617 (B14)

This agenda item was tabled.

**Education Protection Account Fiscal** Year 2017-2018 (C15)

On a motion by Mr. O'Donnell, with a second by Mr. Goodlake the Board approved the Education Protection Account for Fiscal Year 2017-2018 as presented.

Ms. Mefford shared that the EPA is needed to receive the state Proposition 30 revenue. This money cannot be used to pay administrator's salaries. The amount received is determined by the state money. This money will go to pay teacher's salaries and benefits as outlined in Prop 30. This is an annual requirement.

De Meo: Aye

Goodlake: Aye

Koehler: Aye

Ludwig: Aye

O'Donnell: Aye

**CARRIED UNANIMOUSLY** 

Resolution No. 20-1617: Designation Of Authorized Representative to San Diego County Schools Fringe Benefits Program (C16)

On a motion by Ms. Ludwig, with a second by Mr. Goodlake the Board approved Resolution No 20-1617 designation of authorized representative to San Diego County Fringe Benefits Program as presented.

De Meo: Aye

Goodlake: Aye

Koehler: Aye

Ludwig: Aye

O'Donnell: Aye

**CARRIED UNANIMOUSLY** 

Resolution No. 21-1617: Designation Of Authorized Representative to the San Diego County Schools Risk Management Joint Powers Authority (JPA) (C17)

On a motion by Mr. De Meo, with a second by Ms. Ludwig, the Board approved Resolution No. 21-1617: Designation of Authorized Representative to the San Diego County Schools Risk Management Joint Powers Authority (JPA) for Worker's Compensation, Property & Liability or any other Risk or Plan Authorized by Law as presented.

De Meo: Aye

Goodlake: Aye

Koehler: Aye

Ludwig: Aye

O'Donnell: Aye **CARRIED UNANIMOUSLY** 

Proposed District Budget- Fiscal Year 2017-2018 (C18)

Ms. Mefford used a PowerPoint presentation on the proposed budget for the 2017-2018 Fiscal Year. Ms. Mefford reviewed the state budget proposal and information received at the Revision Meetings. She reviewed the various funds and both local and state monies that we will either continue to receive or because of one time monies will no longer be coming to the District. She also pointed out that we continue to be in declining enrollment. We are currently working in deficit spending. However, the District is still maintaining the required 3% reserve fund balance. This was an informational item and will be brought back for adoption by the Board on June 26, 2017.

**CONSENT AGENDA (D19)** 

On motion by Mr. O'Donnell, with a second by Mr. De Meo the Board approved the consent agenda, as presented.

De Meo: Aye Goodlake: Aye Koehler: Aye

Ludwig: Aye O'Donnell: Aye CARRIED UNANIMOUSLY

Personnel Report (D20)

**Approved:** The personnel report as presented.

2017-2018 Designation of CIF Representative to League (D21) **Approved:** The 2017-2018 Designation of CIF Representative to League as presented.

Approval of Instructional Minutes For the 2017-2018 school year (D22) **Approved:** The Instructional Minutes for the 2017-2018 school year as presented.

Approval of 2017-2018 Performance Agreement with KIDFIT, Inc (D23)

**Approved:** The 2017-2018 Performance Agreement with Kidfit, Inc. as presented.

Surplus Property (B7)

**Approved:** The surplus items to be disposed of in accordance with California Education Code as presented.

**ORGANIZATIONAL MATTERS** 

Mr. O'Donnell request information on our facility is used that involve lights being on late in the evening. He also wanted information how we are connecting with our military students and military liaison. What are we doing? How are we doing it?

REVIEW OF GOVENANCE TEAM'S PERFORMANCE

Ms. Koehler thanked the Board for following its norms for this meeting.

The next Regular Meeting of the Board of Trustees will be on Monday, June 26, 2017, at 6:30 p.m. in the Library (*Note: agenda incorrectly showed room 201*) at Fallbrook High School, 2400 S. Stage Coach Lane, Fallbrook, CA

**ADJOURNMENT** 

There being no further business to come before the Board, the regular meeting of June 12, 2017 was adjourned at 9:18 p.m. by Ms. Koehler.

Hugo A. Pedroza, Ph.D.

Mr. Richard Goodlake, Vice President of the Board